



# Annual General Meeting

## Streetsville Meadowvale Skating Club

### May 15, 2019

### Main Lobby Meadowvale 4-Rinks

## Quorum

Streetsville Meadowvale acting club consists of 419 families. According to our constitution, 5% of members, or 21 members are required to attend to establish a quorum for voting purposes. Tonight, we have 36 members present. Quorum is established.

## Approval of Agenda

- Quorum
- Approval of Agenda
- Approval of minutes from 2018 AGM
- Opening and Welcome
- Treasurer Report
- Membership Report
- Sponsorship/Fundraising Report
- Bingo Report
- Communications
- Canskate Report
- Test Report
- Off-ice Report
- Confirmations of actions taken by the board for 2018/2019 season
- Constitution approval/amendments
- Elections of new members?
- Questions from the membership
- Adjournment

Can we have a motion to approve 2018 AGM agenda?

1<sup>st</sup> Lawrence Gryniowski

2<sup>nd</sup> Lisa Gazzola

Opposed: None

Abstaining: None

All in favour: Yes

Motion carried



## Approval of minutes from 2018 AGM

Members have been given time to review printed copies, noting Minutes are posted on SMFSC website.

Can we have a motion to approve the minutes of 2018 AGM?

1<sup>st</sup> Nancy-Lynne Botelho

2<sup>nd</sup> Lisa Gazzola

Opposed: None

Abstaining: None

All in favour: Yes

Motion carried

## Welcome

Mary Pat McBride welcomes all to our 2018/2019 AGM.

This year our Board has offered 2 Club Competitions, Specialty Programs and have raised fees minimally to cover Ice cost increases. We have also looked at efficiencies with on-ice and off-ice scheduling and were able to keep our fees consistent due to realigning of programs and ice time.

New to 2019/2020 season Star 6 - Gold level will be expanded and realignment / addition of competitions for the Fall. Skate Ontario is hosting their 1<sup>st</sup> Strength in Unity Community Event in June and all Club boards and Coaches are invited to attend. Discussions of boosting Club Visibility, Strategic plan, conflict resolution and Program updates are on the agenda. Further changes set by Skate Ontario has had seen a change in the Competition Season offered. Updates will be seen in the Fall 2019. Events for this year continued but now exist under a different structure. Coaches and boards are working together to make it a smooth transition for our skaters.

Adult lessons will be offered in the 2019 season as our numbers were extremely strong and there is a need in the community to have these classes available.

Our Can Skate program continues to increase and promote entry into our Star Skate program through the coaches. Our coaching staff is committed to the club and is instrumental in promotion and execution of new and current programs.

Our competitive program this year saw 13 invitations to the **Provincial Championships** that were held in March 2019 in Mississauga.

We have a new coach, Melanie Bruce who is Level 2 Certified, Level 3 Theory and Technical. Melanie teaches Dance currently and looks to expanding her days come the Fall. We also have Katia Fedyushchenko who instructs/partners with our skaters and is currently training to complete her level 1 dance coach certification.

Next season we will have our Bi-Annual Ice Show in May 2020. Our New and returning skaters look forward to this event.

Retention of skaters and attracting new skaters is still our focus and the Board of Directors will continue to make the processes fair and transparent to all.

Our summer skating program begins July 2nd and we hope to see your skater(s) back with us. We have an affordable extended care program to help working parents. The information is on our website and registration is open.

To all to the coaches and board members, I thank them for their hard work, dedication and support this past season and look forward to working with them again in 2019-2020.



## Ice Report

Arena Operations	Prime Time Definition
SPRING ICE March 2018 - April 2018	SUMMER SEASON
SUMMER ICE May 2018 - August 2018	Monday - Friday 6:00pm -11:00pm
FALL ICE August 2018 - September 2018	Sunday 6:00 -11:00pm
WINTER ICE September 2018 - April 2019	FALL/WINTER/SPRING SEASON
<b>New rates begin May 1, 2019</b>	Monday - Friday 4:00pm - 11 :00 pm
	Saturday 7:00am – 9:00pm
	Sunday 7:00am – 11:00pm

SUMMER ICE RENTALS <b>May 1 - August 31, 2018</b>	PRIME TIME	NON-PRIME
Youth Affiliates (Minor Hockey, Figure Skating Clubs) & Peel/DPSS Boards.	\$194.18	\$116.52
FALL/WINTER/SPRING RENTALS <b>September 1, 2018 - April 30, 2019.</b>	PRIME TIME	NON-PRIME
Youth Affiliates (Minor Hockey, Figure Skating Clubs) & Peel/DPSS Boards.	\$178.82	\$107.34

This year registration has remained as in the past. Contracts with the City are negotiated 2X/year (Fall/Winter & Spring/Summer). We always submit our Fall/Winter/Spring ice requests at once so that our season is not disrupted. Summer is done separately as the arenas kept open each summer can vary because of capital renovations



## Treasurer's Report

The financial report for 2017-2018 season ending July 31, 2018 has been audited. The current season's year-to-date as of March 31, 2019 and year-end forecast are presented below for information only. We are forecasting a net profit at the end of this season. This will be our 7th year in a row to operate the Club in a surplus position.

<b>SMFSC YEARLY OPERATING FINANCIAL COMPARISON</b>	
	<b>Net Profit/Loss</b>
2011 - 2012 Season	(\$21,371)
2012 - 2013 Season	\$43,113
2013 - 2014 Season	\$43,301
2014 - 2015 Season	\$52,580
2015 – 2016 Season	\$20,770
2016 – 2017 Season	\$63,972
2017 – 2018 Season	\$76,250
2018 – 2019 Season	\$30,000 (forecasted)

As a non-for-profit organization, our financial goal is to keep the book balanced, on the other hand, it's a challenge to pre-determine our membership number and operating revenue. We are under pressure to pre-book all the ice time from the City ahead of our registration number comes in. Ice cost is between 55% of our overall operating expenses and increases annually by 2% - 3%. We are on the right track to balance the book in the past few years and bring a reasonable profit to help with Club future operation. With this, the Club is able to (1) fund repairs and upgrades of equipment, (2) build a reasonable liquid savings/reserves for contingency allowing the Club flexibility to manage unexpected financial situations and time to reorganize its finances if needed and (3) draw upon in years of operating loss.



	Audited Financial Report Aug 2017 – Jul 2018	2018 - 2019 YTD Financial as of March 31, 2019	Year-end Forecast
<b>Income</b>			
Total Registration Fees	\$ 428,378	\$ 394,352	\$ 410,000
Total Fundraising Net Revenue	\$ 9,215	\$ 2,225	\$ 2,500
Total Net Bingo Revenue	\$ 18,132	\$ 9,924	\$ 20,000
Off-Ice Net	\$ 4,913	\$ 9,582	\$ 5,000
Other Revenue	\$ 2,961	\$ 1,230	\$ 3,500
<b>Total Income</b>	<b>\$ 463,599</b>	<b>\$ 417,313</b>	<b>\$ 441,000</b>
<b>Expense</b>			
Coaching	\$ 60,176	\$ 46,424	\$ 62,000
Ice Rental	\$ 209,924	\$ 164,341	\$ 220,000
General Operating Cost	\$ 38,398	\$ 24,981	\$ 62,500
Summer Program Expenses	\$ 52,558	\$ 23,912	\$ 52,000
Club Multi-Purpose Room	\$ 11,233	\$ 9,444	\$ 9,500
Ice Show Net	\$ 15,060	\$ 1,727	\$ 5,000
<b>Total Expense</b>	<b>\$ 387,349</b>	<b>\$ 285,147</b>	<b>\$ 411,000</b>
<b>Net Income</b>	<b>\$ 76,250</b>	<b>\$ 146,484</b>	<b>\$ 30,000</b>

Notes:

1. Banquet number is not yet recorded for both revenue and expenses.
2. Summer registration is partially in with remaining balance to come in July. Summer expenses are not fully incurred and estimated based on prior year figure

## Membership Report

	2018/2019	2017/2018	2016/2017	2015/2016
<b>TOTAL</b>	<b>595</b>	<b>560</b>	<b>555</b>	<b>517</b>
STARSKATE	158	181	194	179
CANSKATE	362	336	328	280
CANPOWER	7	8	0	22
EXECUTIVE / OFFICIAL AND COACHES	29	20	20	21
ADULTS / ALUMNI	39	24	22	15



This past fall our STARSkate numbers did decrease slightly as we had StarSkaters moving on to post-secondary education as well as others who chose to stop competing. However, some CanSkaters are moving up into our Junior levels, 2 sessions for our Adults as the numbers keep increasing and the specialized programs offered which helps offset this decrease.

## **Sponsorship and Fundraising Report**

2019 is our Club's six seasons with a formal sponsorship program, an approach that continues to generate funds in support of Club operations. We would like to acknowledge the generous contribution of our 2018/19 sponsors: St. Johns Trophies - \$ 250.00 – Banner that was donated with the new club logo. This banner was used by our club for the Streetsville Santa parade and club competition to promote our club brand. Uplifter Inc. (skating club management systems) provided SMFSC a Corporate Sponsorship Credit of \$1,000 to assist with our registration fee expenses

Staples provided office supplies and Kleenex donations. Members helped with the fundraising via Fundscrip [Group Gift Cards purchases (Keg, Metro, Amazon)]. Fundscrip fundraising started from October to December 2018 for a total gift card sale of \$10,000 and a return of \$500 for the club.

There was assistance with items for the Club Competitions for swag bags both in the December 8, 2018 and for the May 5, 2019 competitions. For the 2019/2020 season, our goals going forward is to secure more sponsorships and secure partnerships to offer enriching programs for skater. There are also fundraising efforts being looked at for Boston server night for the skaters to participate in.

We look forward to promoting our brand in the community at upcoming festivals such as the bread and honey held in Streetsville and the 2019 Santa Parade.

## **Bingo Report**

From May 2018 - April 2019 our group of 4 Bonafide members have worked 40 events at Delta Bingo Hall. Events typically require about 4 hours of time, are run twice monthly and sometimes more, with double events back-to-back same day as the number of overall charities dwindle and extra games become available to others. This past month in April, a total of 6 bingo games have been run by at least 3 bonafide SMFSC members. Fundraising via Bingo remains our number one fundraiser, with an estimated net income of \$26,658.67 (April 2018 - March 2019) This will typically cover the cost of one month of ice time.

## **Communications**

All club news is typically communicated to our members via email, website updates and postings on the notice boards at Meadowvale 4 Rinks in Rink 3. We have regular office hours during the regular season which are also posted in Rink 3. In addition, email inquiries are answered by our club administrator typically within 2 days or less.

In addition to the updates, the website is a source for answers to many FAQ for both our CanSkate and STARSkate programs, under their respective menus.

Pictures and updates of our skaters' accomplishments at competitions, and at the rink are posted to our Facebook, and Instagram accounts.



## CanSkate Report

SMSC offered three Canskate sessions this season, one for fall 2018, winter 2019 and the current session Spring 2019.

The fall session was 90% to capacity (max skater's 65 to a session) with many skater's who registered moving to our Pre-Junior Program in December. The winter session filled (max 65 skaters some pushed to 66 to accommodate eager members) before we began the first week of January, with waitlists on all sessions right through to registration cut off. The Spring session is full with a max of 60 skaters per session with Saturday at 65.

We employ 6 professional coaches on each CanSkate session and have 3 mentorship program coaches working with our pros towards their CanSkate trained status. We also have 27 program assistants (plus a few helpers) who are STARSkate and Competitive skaters that volunteer their time and enthusiasm to our program.

Overall, our CanSkaters showed plenty of progress, earning stickers, badges and ribbons for their efforts. The administration team of Karen Hornsby & Leslie Baker continue to work together on every CanSkate session, their organization and efficient running of each session is part of the reason for its success. Always being available for parents to ask questions is great customer service for our newest members.

Thank you to the SMSC coaching staff for providing top notch instruction to our CanSkaters inspiring them to continue on and enter into the STARSkate program.

## Competition Report

The 2018/2019 competition season brought more challenges for registrations than it did for our skaters on ice. For the first time, all competitors were divided into separate competitions depending on their level. Our STAR 1-4 skaters were given different and very limited competitions to register for. Our STAR 5-10 + Gold skaters were required to travel to different competitions than in the past, as several competitions that our coaches previously attended were not offered this year. In addition, just registering for events was difficult with many categories filling up within minutes of registration windows opening and creating long waitlists hoping to get a spot. At the end of the season, these are our results:

We had 4 skaters register in Sectional Series Events:

<b>Competition</b>	<b>Entries</b>	<b>Top 5 Placements</b>	<b>%age</b>
Minto	4	0	0%
GTSA	3	1	33.3%
Octoberfest	2	1	50%
<b>Totals</b>	<b>9</b>	<b>2</b>	<b>22.2%</b>



We had 30 skaters register in Super Series (STAR 5-10 + Gold) Events:

<u>Competition</u>	<u>Entries</u>	<u>Top 5 Placements</u>	<u>%age</u>
Skokie	24	13	54.2%
K.I.S.	24	10	41.7%
Charles Dover (Grimsby)	26	14	53.8%
St. Thomas	8	2	25%
Brampton	25	13	52%
Lake Simcoe	3	1	33.3%
<b>Totals</b>	<b>110</b>	<b>53</b>	<b>48.2%</b>

As a result of their performance in the Super Series events, we had 13 invitations to the **Provincial Championships** that were held in March 2019 in Mississauga.

<u>Entries</u>	<u>Top 5 Placements</u>	<u>%age</u>
11	5	45.5%

We had 37 skaters complete in STAR 1-4 Events (At these levels the skaters do not receive a number score, but are judged to standard on each of their elements – Gold, Silver, Bronze, Merit):

<u>Competitions</u>	<u>Entries</u>
Port Credit Snowflake Skate	38
Hamilton Winter Chill	3
St. Thomas Snow Chill	2
Milton	9
<b>Totals</b>	<b>52</b>

We also offered 2 In Club Competitions this year in order that our STAR 1-4 skaters have the chance to perform. In these events we had a total of 83 skaters register for the 2 events with many participating in both. Total registrations for these events were 57 entries for the December event and 74 entries for the May event.





# Test Report

The STAR 1-5 program encourages long-term athlete development and the tenets of skating for life. Our SMFSC coaches **are all qualified by Skate Canada** to “assess” their own skaters for possible progression to the next level within the STAR 1 – 5 program. During weekly skating sessions, skaters were assessed by their base coaches during lesson time when their coach deemed it the right time for that skater. Skater and parent(s) were notified in advance and a fee of \$15 per assessment was paid on line. Skaters then submitted this ticket to the base coach who in turn submitted the assessment ticket and top portion of the assessment sheet to the test chair for data entry and record keeping.

Those skaters who skate at higher levels beginning with Senior Bronze onward to Gold levels were tested on DESIGNATED HIGH-TEST Days. This year the test dates were held on: November 14<sup>th</sup>, 2018, February 5<sup>th</sup>, 2019 and April 2<sup>nd</sup>, 2019. Our final test day will be held on May 30<sup>th</sup> 2019. The cost and procedure for HIGH TEST days remained the same as in past years as skaters are required to purchase tickets on-line and then print off their test tickets and hand the tickets in at the skater check in table.

The STAR 6 – GOLD program will launch in September 2019 and this will replace the Senior Bronze to Gold levels. Currently the Star 6-Gold achievement chart and equivalency chart are available on the Skate Canada website. The equivalency chart will provide skaters with their equivalency level based on their current achievement. One major change to testing for next season is that base coaches will be qualified (must have the training) to assess their own skaters in the discipline of Skills from Star 1 to Gold. As well the discipline of Interpretive will now be called Artistic. Please speak to your skaters’ coach for more specific information.

To close, SMFSC skaters were very successful this season as indicated below and we are pleased with having 23 skaters who are now Gold Level Achievers as of April 2<sup>nd</sup>, 2019. One skater is a quad gold achiever as she has passed the highest tests in all 4 disciplines. As well, we have 4 double gold achievers and 6 triple gold achievers. Thanks to our coaching staff who helped their skaters realize their potential both on and off the ice.

## Star 1-5 Program Assessments by Month (in total 220 assessments)

Month	Number of Tests	Pass with Honours (5 of 7 elements rated Gold)	Pass (5 of 7 elements rated Silver or better)	Retry	% Success
September/October	43	29	24	0	100%
November	18	9	9	0	100%
December	45	19	15	1	98%
January	15	9	6	0	100%
February	41	26	15	0	100%
March	58	28	30	0	100%
April (up to April 22, 2019)	21	10	11	0	100%
May	In Progress				



## Designated High Test Days

SMFSC High Tests	Number of Tests	Passed	Retries	% Success
November 14, 2018	53	44	9	83%
February 5, 2019	62	45	17	73%
April 2, 2019	97	90	7	93%
May 30, 2019	TBD	TBD	TBD	TBD

If you are unsure of where your skater falls within the guidelines and levels of the STAR 1 – 5 Program please ask your coach as they are best qualified to let you know the stage or level of your child. If you have any questions about your skater please don't hesitate to talk to your coaches or send inquires to [info@smfsc.com](mailto:info@smfsc.com)

## Off-Ice Report

This skating season SMFSC continues with the Programs that have been well attended throughout the past year. Those Programs being, Core Conditioning & Balance on Mondays, Zumba & Stretch on Tuesdays, Jump on Wednesdays, and Figure Skating Boot Camp on Thursdays. We always try to ensure a well-rounded training regiment, and a schedule that will fit our skaters' needs.

However, we did find that some class times experienced a low registration level, which leaves us no option this time around but to cancel those slots.

To continue our off-ice Programs, we strongly encourage our skaters to take the off-ice classes to supplement their on-ice training.

Meanwhile, we are always looking at ways to package our on-ice & off-ice with additional discounts for affordability, and to allow all skaters the opportunity to take advantage of the terrific Programs being offered.

Attendance has been as follows:

### 2018-2019 SMSC STARSkate Off-Ice Report

#### Core Conditioning / Balance / Stretch by Rachel

Monday	Sep 10	To: May 13	# of sessions: 31	
Start Time	End Time	Session	# of skaters	%
4:45 PM	5:45 PM	Intermediate High / Senior / Comp	Cancelled	
5:50 PM	6:35 PM	Intermediate	6	50%
6:45 PM	7:30 PM	Pre-Junior / Junior	13	100%
7:40 PM	8:40 PM	Intermediate High / Senior / Comp	12	100%

Running capacity average : 83%

#### Zumba / Stretch / Fitness by Stephanie



Tuesday	Sep 11	To: May 21	# of sessions: 32	
Start Time	End Time	Session	# of skaters	%
5:30 PM	6:15 PM	Pre-Junior / Junior / Intermediate	3	25%
6:25 PM	7:15 PM	Intermediate / Senior / Competitive	10	83%
7:30 PM	8:10 PM	Senior / Competitive	Cancelled	

Running capacity average : 54%

Plyometric Jump / Stretch by Alyssa (FLEXAFIT)				
Wednesday	Sep 12	To: May 22	# of sessions: 32	
Start Time	End Time	Session	# of skaters	%
4:45 PM	5:45 PM	Intermediate High / Senior / Comp	4	25%
5:45 PM	6:30 PM	Pre-Junior / Junior / Intermediate	9	75%
6:30 PM	7:20 PM	Intermediate / Senior / Competitive	13	100%
7:30 PM	8:30 PM	Senior / Competitive	12	100%

Running capacity average : 75%

Figure Skater Bootcamp / Stretch / Jump by Oliana (FLEXAFIT)				
Thursday	Sep 13	To: May 23	# of sessions: 33	
Start Time	End Time	Session	# of skaters	%
5:20 PM	6:20 PM	Intermediate / Senior / Comp	5	42%
6:25 PM	7:15 PM	Pre-Junior / Junior	5	42%
7:15 PM	8:15 PM	Intermediate / Senior / Comp	Cancelled	

Running capacity average : 42%  
Overall : 68% (2017/2018 : 79%)

## Confirmations of actions taken by SMFSC Board for 2018/2019 season

Can we have a motion to confirm actions taken by the Board for the 2018/2019 season?

1<sup>st</sup>: Nancy –Lynne Botelho

2<sup>nd</sup>: Kelly Young

Abstaining: None

Any Opposed: None

Motion carried



## Constitution Amendment Approval

Every 5 years, as an organization affiliated with the City of Mississauga, and participant as an OLG charity at Delta Bingo, we are required to revisit our Constitution and make changes as needed to keep it current and up to date. Many thanks to Ricky Zamora, Mary Pat McBride and Lawrence Gryniowski who worked together to make the necessary changes which reflect our new logo and updated the language to reflect our membership as part of Skate Ontario. These changes have been posted to our website for member review. We do have some paper Copies (3) to be circulated among members to review.

Motion to approved the SMFSC Constitution and changes as suggested:

1<sup>st</sup> Nancy Botelho                                      2<sup>nd</sup> Lawrence Gryniowski

Any opposed: None                                      All in favour: Yes all

Motion carried

## Elections of New Board Members

Board currently consists of Mary Pat McBride, Nancy-Lynne Botelho, Cindy Chai, Ricky Zamora, Sherry Plourde, Lisa Gazzola, Lisa Siverns-LeClair, Susan Leaper, Stella Lee, Jocelyne Chalifoux, Sue Violo, Kelly Young and Lawrence Gryniowski

**CLUB ADMINISTRATOR:** Karen Hornsby

Susan Leaper and Stella Lee will be stepping down. We can have 14 members, including past President which will remain vacant. There is room to have two more members on board.

Emma Brooker has been nominated by Kelly Young. Emma was introduced by Kelly and given a chance to say a few words.

Can we have a motion to approve Emma Brooker as a member of SMFSC Board?

1<sup>st</sup>: Kelly Young                                      2<sup>nd</sup>: Nancy Botelho

Opposed: None                                      Abstaining: None

Motioned carried to have Emma Brooker be a member of SMFSC board

No other nominations received.

## Questions from the Membership

Just one comment from Cindy Chai that board members are all volunteers and asking any attendees to feel free to ask questions to any members if they want to assist in any way.

## Adjournment

Meeting was adjourned at 19:46hrs.